

Notice of Meeting

Overview and Scrutiny Management Commission

Tuesday, 10th January, 2012 at 6.30 pm
in Council Chamber Council Offices
Market Street Newbury

Date of despatch of Agenda: Friday, 30 December 2011

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact David Baker on (01635) 519083
e-mail: dbaker@westberks.gov.uk

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WestBerkshire
C O U N C I L

**Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 10
January 2012 (continued)**

To: Councillors Brian Bedwell (Chairman), Dominic Boeck, Jeff Brooks (Vice-Chairman), Virginia von Celsing, Marcus Franks, Dave Goff, David Holtby, Mike Johnston, David Rendel, Tony Vickers, Quentin Webb and Emma Webster.

Substitutes: Councillors Jeff Beck, Adrian Edwards, Alan Macro, Gwen Mason, Graham Pask, Andrew Rowles, Julian Swift-Hook and Keith Woodhams.

Other Officers & Members invited: Councillor Anthony Stansfeld, David Lowe, Nick Carter, David Baker and Jason Teal.

Agenda

Part I

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1. **Apologies for Absence**
Purpose: To receive apologies for inability to attend the meeting (if any),
2. **Minutes** 1 - 10
Purpose: To approve as a correct record the Minutes of the meeting of the Commission held on 22nd November 2011.
3. **Declarations of Interest**
Purpose: To receive any Declarations of Interest from Members.
4. **Actions from previous Minutes**
Purpose: To receive an update on actions following the previous Commission meeting.
5. **Items Called-in following the Executive on 15 December 2011**
Purpose: To consider any items called-in by the requisite number of Members following the previous Executive meeting.
6. **Item: Councillor Call for Action**
Purpose: To consider any items proposed for a Councillor Call for Action.
7. **Item: Petitions**
Purpose: To receive any petitions requiring an Officer response.



Agenda - Overview and Scrutiny Management Commission to be held on Tuesday, 10 January 2012 (continued)

8. **Item: Key accountable measures and activities 2011/12. Update on progress: Q2 outturns.** 11 - 28
Purpose:
1. *To report quarter 2 progress against the key accountable measures and activities for West Berkshire Council for 2011/12.*
2. *To report by exception those measures / activities not achieved / expected to be achieved and cite remedial action that is being taken.*
9. **Item: Assessing and assuring the 2012/13 performance 'scorecard'** 29 - 38
Purpose: To outline the role the OSMC could play in assessing and assuring the measures and corresponding targets for the Council for the upcoming year.
10. **Item: Health Scrutiny Panel** 39 - 40
Purpose: To provide a verbal update on the work of the Health Scrutiny Panel and provide information on the meeting planned for 17th January 2012.
11. **Item: Resource Management Working Group** 41 - 42
Purpose: To provide a verbal update on the work of the Resource Management Working Group and provide information on the meeting planned for 17th January 2012.
12. **Item: West Berkshire Forward Plan November - February 2012** 43 - 50
Purpose: To advise the Commission of items to be considered by West Berkshire Council from November - February 2012 and decide whether to review any of the proposed items prior to the meeting indicated in the plan.
13. **Item: Overview and Scrutiny Management Commission Work Programme** 51 - 56
Purpose: To receive, agree and prioritise the work programme of the Commission, the Health Scrutiny Panel and the Resource Management Working Group for the remainder of 2011/12.

Andy Day
Head of Policy and Communication

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